

**Holiday:** FCS office will be closed on 10/9/17

**Annual Christmas Party—Sunday, December 3, 2017 from 3 – 6 p.m. at Crider’s Church Social Hall. Bring your spouse/significant others. Please provide a hot and cold dish to share. Drinks, cookies, and tableware provided.**

**Travel Request Form:** Individuals in the ID Program need to submit a Travel Request Form for approval, prior to travel. Client funds cannot be released until the approval is granted so please submit the form as early as possible. Your client supervisor can review this new form and instructions.

**Substitute Care:** Effective 9/1/17, licensed homes that provide substitute care for more than 12 hours during the 24 hour day will be paid directly from FCS. Any substitute care provided less than 12 hours will still be paid by the primary caregiver. Any substitute care provided in the primary caregiver’s home will still be paid by the primary caregiver. Please talk with your client supervisor if you need further clarification.

**Tracking changes:** Client leave and respite must be approved in advance so notify your client supervisor as soon as you start making plans. Don’t wait to report these changes during regularly scheduled home visits.

**Client mail:** It is important that client mail from the Social Security Administration, County Assistance Office, or other government agencies is opened immediately to determine the level of priority. In some cases eligibility applications are delivered to the client’s address where they are currently living but must be returned to the relevant program office within 10 days. If the applications are not sent back in the required timeframe, denial of services and funding is possible. It would be best to avoid service denials; so please call your client supervisors quickly if you receive eligibility paperwork in the mail.

**CRR Homes:** There has been an increase of children diagnosed with a mental health illness needing out-of- home placements. We need more homes interested in serving these children in our CRR Program. You already know what it takes to be good parents and can explain this information to others. Please speak with your family, friends, co-workers and neighbors. If you know of others that may be interested in opening their homes to these children and adolescents, please pass the word. Contact Andrea Adams if you know anyone that might be ready to help these children. Thank you so much for any assistance you can provide.

### **\$100 Bonus!**

Do you have friends or family that may be interested in being a resource family, caregiver, or adoptive parent? Let us know! When they provide care for 30 days, YOU get \$100! Invite them to contact our recruiting team leader Andrea Adams, ext. 209. Her email is [aadams@familycareservices.org](mailto:aadams@familycareservices.org).

**Family members:** It is important that FCS is notified prior to anyone new moving into your home. The programs have different requirements regarding guests, returning family members, and new placements; however, in most cases new physicals and criminal history checks are needed prior to anyone new moving into the home. It is important that all client supervisors working in your home are notified of home composition changes prior to anyone spending the night or any new placement or respite.

**Resource Parent Training:** Total program training and agency required training hours should be completed and submitted for approval by 10/31/17. Please review your training plan with your client supervisor to make sure these requirements will be met by the due date. If you need additional hours, FCS can provide several training resources.

**Free Training:** The HCQU continues to provide monthly training opportunities at the Franklin County Annex Building. You do need to RSVP so talk with your client supervisor if interested. Upcoming training topics include: Crisis Support on 10/13/17, Autism on 11/17/17, and Stress Management on 12/6/17. Training is available from 10 am-12 pm and 1 pm-3pm on all dates; however, starting in 2018 classes will only be offered from 10 am-12pm. A wide selection of HCQU topics are available online that can be completed at your convenience and you can print the training certificate from home.

**Franklin County Human Services Training Days 2017** is officially open for registration. The one day event will be jam-packed with a multitude of learning opportunities for those who serve in the human services profession. If you have questions or concerns about training or registering, please feel free to contact Stacy Yurko via email at [ir@franklincountypa.gov](mailto:ir@franklincountypa.gov).

# FCS Contact List

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## The FCS office will be closed on the following holidays:

10/9/17            Columbus Day  
 11/10/17          Veterans Day  
 11/23&24/17      Thanksgiving  
 12/25&26/17      Christmas  
 1/1/18             New Year's

**FCS Web Site! Calendar of events, Resource Family Manual, current forms, 12 months of this newsletter, resources, staff listing and phone numbers are all on:**  
**<http://www.familycareservices.org>**

### **FREE FAMILY SHOW!**

ACFC presents award winning and Grammy nominated **Ray Owen** for a free show at the Chambersburg Capitol Theater! Ray Owen is a singer, songwriter, and performer who has headlined at The Kennedy Center, Giant Stadium, The National Theater, state fairs, and many other venues. And he has toured and performed in concert with the likes of Garth Brooks, Alabama, and the Glenn Miller Orchestra. He's coming to Chambersburg to perform a patriotic family show, so join us and invite everyone you know! The first 100 people to arrive at the show will get free popcorn! Tickets are required but are FREE! If all tickets are not distributed prior to the show, they will be available at the door, but make sure you reserve a seat! Check out Ray Owen at [www.rayowenmusic.com](http://www.rayowenmusic.com)!

**November 11, 2017, 2:00-3:00pm at the Capitol Theater in downtown Chambersburg**

Free tickets are available at FCS – contact Andrea Adams at 717-263-2285 x209 or [aadams@familycareservices.org](mailto:aadams@familycareservices.org).





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