



**Holiday:** FCS office will be closed on 9/4/17

**School:** Children return to Chambersburg Area School District on 8/17/17.

**Travel Request Form:** Individuals in the ID Program need to submit a Travel Request Form for approval, prior to travel. Client funds cannot be released until the approval is granted so please submit the form as early as possible. Your client supervisor can review this new form and instructions.

**Tracking changes:** Client leave and respite must be approved in advance so notify your client supervisor as soon as you start making plans. Don't wait to report these changes during regularly scheduled home visits.

**Client mail:** It is important that client mail from the Social Security Administration, County Assistance Office, or other government agencies is opened immediately to determine the level of priority. In some cases eligibility applications are delivered to the client's address where they are currently living but must be returned to the relevant program office within 10 days. If the applications are not sent back in the required timeframe, denial of services and funding is possible. It would be best to avoid service denials; so please call your client supervisors quickly if you receive eligibility paperwork in the mail.

**CRR Homes:** There has been an increase of children diagnosed with a mental health illness needing out-of-home placements. We need more homes interested in serving these children in our CRR Program. You already know what it takes to be good parents and can explain this information to others. Please speak with your family, friends, co-workers and neighbors. If you know of others that may be interested in opening their homes to these children and adolescents, please pass the word. Contact Andrea Adams if you know anyone that might be ready to help these children. Thank you so much for any assistance you can provide.

### **\$100 Bonus!**

Do you have friends or family that may be interested in being a resource family, caregiver, or adoptive parent? Let us know! When they provide care for 30 days, YOU get \$100! Invite them to contact our recruiting team leader Andrea Adams, ext. 209. Her email is [aadams@familycareservices.org](mailto:aadams@familycareservices.org).

**Family members:** It is important that FCS is notified prior to anyone new moving into your home. The programs have different requirements regarding guests, returning family members, and new placements; however, in most cases new physicals and criminal history checks are needed prior to anyone new moving into the home. It is important that all client supervisors working in your home are notified of home composition changes prior to anyone spending the night or any new placement or respite.

**Resource Parent Training:** The next scheduled FCS class is 8/15/17. In addition, there are many outside training hours available that you can complete on your own free time. Talk with your client supervisor if you need assistance.

**HCQU Training:** Training is available at the Franklin County Annex from 10-12 and 1-3 on the date listed below. Call your client supervisor to RSVP for the free class. The next class is Behavior Support Plans on 9/8/17.

# FCS Contact List

Name	Ext.	E-mail address	Name	Ext.	E-mail address
Andrea Adams	209	<a href="mailto:aadams@familycareservices.org">aadams@familycareservices.org</a>	Kara Shipp	210	<a href="mailto:kshipp@familycareservices.org">kshipp@familycareservices.org</a>
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**The FCS office will be closed on the following holidays:**

9/4/17	Labor Day
10/9/17	Columbus Day
11/10/17	Veterans Day
11/23&24/17	Thanksgiving
12/25&26/17	Christmas
1/1/18	New Year's

**FCS Web Site! Calendar of events, Resource Family Manual, current forms, 12 months of this newsletter, resources, staff listing and phone numbers are all on:**  
**<http://www.familycareservices.org>**

**FREE FAMILY SHOW!**

ACFC presents award winning and Grammy nominated **Ray Owen** for a free show at the Chambersburg Capitol Theater! Ray Owen is a singer, songwriter, and performer who has headlined at The Kennedy Center, Giant Stadium, The National Theater, state fairs, and many other venues. And he has toured and performed in concert with the likes of Garth Brooks, Alabama, and the Glenn Miller Orchestra. He's coming to Chambersburg to perform a patriotic family show, so join us and invite everyone you know! The first 100 people to arrive at the show will get free popcorn! Tickets are required but are FREE! If all tickets are not distributed prior to the show, they will be available at the door, but make sure you reserve a seat! Check out Ray Owen at [www.rayowenmusic.com](http://www.rayowenmusic.com)!

**November 11, 2017, 2:00-3:00pm at the Capitol Theater in downtown Chambersburg**

Free tickets are available at FCS – contact Andrea Adams at 717-263-2285 x209 or [aadams@familycareservices.org](mailto:aadams@familycareservices.org).



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